



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**\*REVISED 08-30-2016**

**"Jefferson County: Responsible government  
advancing quality of life"**

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

## MEMORANDUM

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** August 25, 2016

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of August 29, 2016

<b>August 29, 2016 Monday</b>	Planning and Zoning Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
	Marsh Country Health Alliance	10:00 a.m.	Dodge County Administration Building 127 E. Oak St, Rm 1H & 1I, Juneau
<b>August 30, 2016 Tuesday</b>	Highway Committee	8:00 a.m.	Highway Committee Room 1425 S. Wisconsin Dr, Jefferson
	Fair Park Committee – Open Forum	6:00 p.m.	Fair Park 503 N. Jackson Ave, Jefferson
<b>August 31, 2016 Wednesday</b>	Administration and Rules Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
<b>September 1, 2016 Thursday</b>	Fair Park Committee	4:30 p.m.	Fair Park 503 N. Jackson Ave, Jefferson
	<b>*Economic Development Consortium (JCEDC) (Agenda Revised)</b>	<b>8:30 a.m.</b>	<b>Workforce Development 864 Collins, Rm 12, Jefferson</b>
<b>September 2, 2016 Friday</b>	No Scheduled County Meetings		
<b>September 3, 2016 Saturday</b>	No Scheduled County Meetings		
<b>September 4, 2016 Sunday</b>	No Scheduled County Meetings		

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**DECISION MEETING**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**ROOM 203, COUNTY COURTHOUSE**  
**311 S. CENTER AVE., JEFFERSON, WI 53549**  
**8:30 A.M. ON MONDAY, AUGUST 29, 2016**

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the Agenda**
- 5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
- 6. Approval of July 21, July 25, August 15 and August 18 Committee Minutes**
- 7. Communications**
- 8. July Monthly Financial Report for Land Information Office – Andy Erdman**
- 9. August Monthly Financial Report for Zoning – Rob Klotz**
- 10. Discussion and Possible Action on Request to Allow Mini-Pigs as Household Pets in Residential Zones**
- 11. Discussion and Possible Action on Allowing Beekeeping in Residential Zones**
- 12. Request by Larry Neman for a Holding Tank Waiver at N9673 Turke Lane in the Town of Watertown on PIN 032-0815-0111-000**
- 13. Request by Nancy & John Braatz to Replace the Existing Home at N7513 County Road F in the Town of Ixonia at 125 Feet from its Existing Location**
- 14. Discussion and Possible Decision Regarding Millette Zoning Amendment, Adjoining Monroe Cemetery (Town of Hebron) & Evans Properties as it relates to Proposed Boundary Land Transfers**
- 15. Discussion and Possible Action on Petitions Presented in Public Hearing on August 18, 2016:**

R3911A-16 & CU1883-16 – Marcia Mary Bates Trust: Rezone to create a 2-acre agribusiness zone around the barn at **N1507 Groeler Rd** with conditional use for storage of non-farm equipment. The site is on PIN 016-0514-1732-002 (17.348 Acres) in the Town of Koshkonong.

R3912A-16 & CU1884-16 – Benjamin Schweighardt: Create a 4.15-acre agribusiness zone with conditional use for storage of contractor's equipment at **N7415 County Highway N** in the Town of Milford. The site is on PIN 020-0814-3632-002 (20 Acres).

R3913A-16 – George Ducklow: Create a 3-acre lot around the home at **W4339 Ambrose Drive** in the Town of Farmington from part of PIN 008-0715-2024-000 (38 Acres).

R3914A-16 – Wilbur Miller: Rezone 1.5 acre of PIN 008-0715-0222-002 (38.901 Acres) for a new residential building site on **Koschnick Road** in the Town of Farmington.

R3915A-16 – Allan Kutz: Rezone 2.2 acres in the Town of Hebron from part of PIN 010-0615-1922-001 (5.45 Acres) owned by Ronald & Pamela Kutz, and 3.8 acres in the Town of Jefferson from part of PIN 014-0615-1833-000 (32.815 Acres) owned by St Coletta School to create a 6-acre building site on **Will Road**.

R3916A-16 – Raatz Trust: Create a 2-acre residential building site near **W9258 County Road B** from PIN 018-0713-0832-001 (17.512 Acres), Town of Lake Mills.

R3917A-16 – Jack D Wendorf Trust: Create an A-3 lot around the existing home at **N5594 Switzke Rd** and a vacant 2-acre residential building site nearby. The properties are part of PIN 008-0715-2823-000 (40 Acres) in the Town of Farmington.

R3918A-16 – Jack D Wendorf Trust: Rezone to create a 21.2-acre Natural Resource zone from part of PINs 008-0715-2823-000 (40 Acres) and 008-0715-2824-000 (40 Acres) near **N5594 Switzke Rd** in the Town of Farmington.

R3919A-16 – Gary Kincaid/Dean Kincaid Inc/Dean Kincaid Enterprises: Create a 1.765-acre A-3 zone around the home at **N1554 State Rd 106** from PINs 024-0516-1711-000 (40 Acres), 024-0516-1622-000 (40 Acres), 024-0516-1623-000 (39.381 Acres) and 024-0516-1714-000 (37.515 Acres). The site is in the Town of Palmyra.

R3920A-16 – Gary Kincaid/Dean Kincaid Inc/Dean Kincaid Enterprises: Rezone for the creation of an 11.567-acre Natural Resource zone from part of PIN 024-0516-1623-000 (39.381 Acres) and 024-0516-1622-000 (40 Acres) near **State Rd 106** in the Town of Palmyra.

CU1885-16 – Gregg & Darren Godfrey/Godfrey Enterprises LLC: Conditional use to sanction an eating/drinking place & shed remodel for extra seating at **W6630 County Road B** in a Business zone, and to allow a 25-foot by 40-foot pavilion to serve the eating/drinking place. The site is in the Town of Aztalan on PIN 002-0714-1713-009 (0.6 Acre).

CU1886-16 – Selim Ramadani: Conditional use to reinstate use of the property at **W4890 Tri-County Rd** in the Town of Cold Spring as a motel. The site is on PIN 004-0515-3133-001 (4.170 Acres) in a Business zone.

CU1887-16 – Patrick Peterson: Conditional use for a kennel housing up to 15 dogs on PIN 028-0513-1712-001 (29.49 Acres) at **W9020 State Rd 106**. The property is in the Town of Sumner and is zoned A-1, Exclusive Agricultural.

**16. Explanation of Clarification to the County Board Regarding Approval for Zoning Amendment R3885A-16 and R3886A-16, Laurie Forseth Property in the Town of Hebron**

**17. Possible Future Agenda Items**

**18. Upcoming Meeting Dates**

September 12, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203  
September 15, 7:00 p.m. – Public Hearing in Courthouse Room 205  
September 26, 8:30 a.m. – Decision Meeting in Courthouse Room 203  
October 17, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203  
October 20, 7:00 p.m. – Public Hearing in Courthouse Room 205  
October 31, 8:30 a.m. – Decision Meeting in Courthouse Room 203

**19. Adjourn**

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountyiwi.gov](http://www.jeffersoncountyiwi.gov).

*A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

*A digital recording of the meeting will be available in the Zoning Department upon request.*

**Notice of Annual Meeting of the Marsh Country Health Alliance Commission  
Members and the Marsh Country Health Alliance Commission Board**

The Annual Meeting of the Marsh Country Health Alliance Commission members and Commission Board will be held on **Monday, August 29, 2016, at 10:00 a.m.**, in Rooms 1H and 1I, at the Dodge County Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

Agenda for the Annual Meeting is as follows:

1. Call to order by President
2. Roll Call
3. Election of Officers
4. Approve Minutes from **June 27, 2016** Rate Assessment Meeting
5. Census Update
6. Wisconsin Act 272 ~ Dementia Crisis Unit
7. Determination of County of Responsibility Policy
8. Memorandum of Understanding Regarding Medicaid Renewals
9. Financial Presentation ~ Bill Wiley:
  - Report on Historic Losses (2010 to present)
  - 2017 Budget
  - Current Financial Update
  - Licensed Beds
  - Long-Range Capital Plans
10. Annual Independent Audit – Report on File
11. Future Agenda Items
12. Next Meeting Date: Quarterly Board Meeting (conference call) on **November 21, 2016, at 9:30 a.m.**
13. Adjourn

**\*(920) 386-4172 is the call-in number if you cannot attend in person - limited to 12 call-ins total**

Any person wishing to attend who, because of a disability, requires special accommodation should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the south side of the building adjacent to the parking lot.



## Agenda

# Jefferson County Highway Committee Meeting

Tuesday, August 30, 2016

8:00am

Committee Room  
1425 Wisconsin Drive  
Jefferson, Wisconsin 53549

**Committee Members:** Don Reese-Chairman, Ron Buchanan-Vice Chairman,  
Mike Kelly-Secretary, James Braughler, Blane Poulson

**Highway Commissioner:** William T. Kern

### AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approve minutes from July 26, 2016 Highway Committee meeting
7. Communications
8. Old Business
  - a. Discuss policy on ATV/UTV use on county highways
9. New Business
  - a. Discuss potential project on Korth Lane in the Town of Lake Mills
  - b. Review and discuss 2015 Annual Report
  - c. Review 2016 highway project schedules
  - d. Discuss monthly financial account summary (YTD)
  - e. Discussion and possible action on transferring title to the State of Wisconsin Department of Transportation to a parcel of property located north of State Highway 16 and east of North Road in Ixonia for highway right-of-way purposes pursuant to s. 84.09(3)(b) Wis. Stats.
10. Highway Operations Report
11. Review and approve vouchers
12. Set Next Meeting Date (September 27, 2016)
13. Adjourn
14. Project Tour – CTH A, CTH J\*

*\*No County business will be conducted*

*Note: The Highway Committee will be taking a tour of two 2016 projects. If members of the public are interested in joining the tour, please contact the Highway Commissioner at least 24 hours in advance of the meeting.*

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*"Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made."*

**Fair Park Committee Agenda**  
**Jefferson County**  
Jefferson County Fair Park  
Activity Center  
503 N. Jackson Avenue  
Jefferson, WI 53549

Date: Tuesday, August 30, 2016

Time: 6:00 pm

Committee members: Poulson, Blane (Chair)  
Foelker, Matthew (Vice Chair)  
Hanneman, Jennifer (Secretary)

Buchanan, Ron  
Kutz, Russell

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Open Forum – 2016 Fair Review
6. Adjourn

Next scheduled meetings: Thursday, September 1, 2016

*A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

*Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made.*

# **AGENDA**

## **Administration & Rules Committee**

**Jefferson County Courthouse  
311 S. Center Avenue  
Jefferson, WI 53549**

Wednesday, August 31, 2016, Room 202, 8:30 a.m.

### **Committee Members**

Amy Rinard, Chair; Jim Braughler, Vice-Chair; Steve Nass, Secretary; Jennifer Hanneman; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of the July 20, 2016 Committee meeting minutes
7. Approval of the August 8, 2016 County Board meeting minutes
8. Communications
9. Discussion and possible action on creating a Strategic Plan Update Committee
10. Report on vacancy in Supervisory District 24
11. Discussion and possible action on RFP for County Board Video Services and other options
12. Discussion and possible action on WCA Transportation Resolution "Encouraging the State of Wisconsin to sustainably fund Wisconsin's transportation system"
13. Discussion and Possible Action on Amending the Jefferson County Records Retention Ordinance.
14. Discussion and possible action on resolutions, letters or reports from other governmental agencies
  - a. St. Croix - Resolution "Support "Just Fix It" for Statewide Road Maintenance
  - b. Richland County - Resolution "Opposing the UW Cooperative Extension Reorganization Plan
  - c. Wisconsin Counties Association - Resolution "In Support of Increased Funding in the Children and Family Aids Allocation"
15. Discussion and possible action on Wisconsin Counties Association (WCA) Resolutions
  - a. Resolution 1 – Supporting Amendment of State Legislation to Eliminate Restrictions on Transfer of Ownership of Municipal Dams
  - b. Resolution 2 – Supporting Wisconsin Senate Bill 340 and Wisconsin Assembly Bill 515, Relating to Recycling Grants for Local Governments and Making an Appropriation
  - c. Resolution 3 – Opposing Proposed Changes to Wisconsin Shoreland Zoning Standards as Outlined in the State of Wisconsin 2015-2017 Budget Bill
  - d. Resolution 4 – Repealing Statutory Provisions Enacted in the State of Wisconsin 2015-2017 Budget Concerning Shoreland Zoning Standards (Sections 1922am-1922L of 2015 Wisconsin Act 55
  - e. Resolution 5 – Local Control of Shoreland Zoning by Counties
  - f. Resolution 6 – Gaining More Control from the State Legislature to Provide Authority for Counties to Safeguard their Water Resources

- g. Resolution 7 – Requesting the Legislature Discontinue the Practice of Putting Forth and Fast-Tracking Piecemeal Bills Regarding Planning, Zoning and Land Use
- h. Resolution 8 – Recommendation as to Legislation that Impacts Planning, Zoning and Land Use Laws
- i. Resolution 9 – Supporting Proposed Legislation Relating to Declarations of Domestic Partnership and Marriage Licenses
- j. Resolution 10 – Funding from State Legislation to Strengthen Bayfield County's Broadband System
- k. Resolution 11 – Opposing the UW-Extension Reorganization Plan
- l. Resolution 12 – Opposing the UW-Cooperative Extension Reorganization Plan
- m. Resolution 13 – Supporting a Change in State Law to allow Individual Counties to Make County Civilian Correctional Officers Protective Status Under the Wisconsin Retirement System
- n. Resolution 14 – Urging the State Legislature to Pass Legislation to Transfer Jurisdiction of 17-Year-Old Delinquent Offenders Back into the Juvenile Justice System from the Adult Corrections System
- o. Resolution 15 – Opposing the Proposed Changes to Wisconsin's Current Long-Term Care System – family Care, IRIS, Partnership and Aging & Disability Resource Centers
- p. Resolution 16 – Requesting a Delay in the Joint Finance Committee Adoption of Family Care / IRIS 2.0 Concept Paper
- q. Resolution 17 – Opposing Legislation Which Would Give Community-Based Residential Facilities the Ability to Administer Psychotropic Medications
- r. Resolution 18 – Opposing Legislation Affecting Child Welfare Practice
- s. Resolution 19 – Opposing Proposed Legislation Prohibiting Any Employer, Including State and Local Governments, from Demoting, Suspending, Discharging, or Otherwise Discriminating Against and Employee or Contractor, Intern or Volunteer, for Refusing to be Vaccinated Against Seasonal Influenza
- t. Resolution 20 – Requesting the State of Wisconsin Fund a Study on the Impact of Industrial Wind Turbines on Human Health
- u. Resolution 21 – Urging the State Legislature to Include Fourth Time OWI Offenders in 2009 Wisconsin act 100 Funding
- v. Resolution 22 – Opposing Expansion to the Subpoena Process as Proposed in Wisconsin Assembly Bill 90
- w. Resolution 23 – Opposing any Legislation Expanding the Subpoena Process
- x. Resolution 24 – Legislative Funding to Assist Counties in Strengthening Their 911 Systems
- y. Resolution 25 – Opposing LRB-2148 / 1 Changing the Way Property is Forfeited After Being Seized in Relation to a Crime
- z. Resolution 26 – Requesting the Governor and State Legislature Provide an Exemption in Wis. Stat. §66.0602 from the State-Imposed Property Tax Levy Limits for the Cost of Economic Development Programs for all Counties, Cities, Villages and Towns



- aa. Resolution 27 – Opposing Any Attempt by the State Legislature to Eliminate Computer Aid Payments and the Personal Property Tax
  - bb. Resolution 28 – Supporting a County Option Relating to Highway Committee / Commissioner Duties and Powers
  - cc. Resolution 29 – Supporting Public Funding to Maintain and Improve the Great Lakes Forests Log Car Fleet
  - dd. Resolution 30 – Requesting State Action to Provide More Transportation Funding
  - ee. Resolution 31 – Urging the Governor and Legislature to Agree Upon a Sustainable solution for the State Transportation Fund
  - ff. Resolution 32 – Supporting the Provision of Adequate Resources to Support County Land Conservation and Cost-Sharing for Farmers and Other Land Users
  - gg. Resolution 33 – Opposing SB 21 and AB 21 as it Relates to Repealing Wisconsin Statutes 145.245, Wisconsin Fund Program
  - hh. Resolution 34 – Urging the State Legislature to Wait Until Local Governments Provide Their Numbers, Wards and District Information Before Redistricting and to Use Local Boundaries to Create State Districts
  - ii. Resolution 35 – Urging the State of Wisconsin to Support Funding for Communicable Disease Control for Population Health
  - jj. Resolution 36 – Urging the Wisconsin Legislature to Return Non-Violent 17-Year-Old Offenders to the Juvenile Justice System and Provide Funding for the Same
- 16. Discussion and possible action on Task Force assignments – County Board Committee and work flow process (Braugher, Nass, Frank)
  - 17. Financial Reports (June & July)
    - a. Clerk of Courts
    - b. Corporation Counsel
    - c. County Administrator
    - d. County Board
    - e. County Clerk
    - f. Register of Deeds
  - 18. County Administrator's monthly report
  - 19. Discussion and possible action on tentative future meeting schedule and agenda items (September 28, 2016)  
All meetings in Room 112 at 8:30 a.m. unless noted
  - 20. Adjourn

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

## **Fair Park Committee Agenda**

### **Jefferson County**

Jefferson County Fair Park

Activity Center

503 N. Jackson Avenue

Jefferson, WI 53549

Date: Thursday, September 1, 2016

Time: 4:30 pm

Committee members: Poulson, Blane (Chair) Buchanan, Ron  
Foelker, Matthew (Vice Chair) Kutz, Russell  
Hanneman, Jennifer (Secretary)

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of Fair Park Committee minutes of August 22, 2016.
6. Communication
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Convene in closed session pursuant to section 19.85 (1)(f) (Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations) and 19.85 (1)(g) (Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved) for the purpose of discussion and possible action on replacing goat superintendent volunteers at the Jefferson County Fair Park.
9. Reconvene in open session for the purpose of further discussion and action on closed session item.
10. Discussion and possible action of rules changes for the dairy show during the Jefferson County Fair.
11. Re-cap of open forum topics from meeting on August 30th
12. Review of Financial Report
13. Review of Fair Park Director's Report
14. Review of Supervisor's Report
15. Review of Fair Park Office Report
16. Discussion and possible action on future meeting schedule
17. Adjourn
18. Next scheduled meetings:
19. Regularly scheduled meetings in the Activity Center Conference Room at 8:00 a.m. on the 1st Thursday of the month:
20. October 6, 2016
21. November 3, 2016
22. December 1, 2016

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**Thursday, September 1, 2016 – 8:30 am**  
864 Collins Road, Room 12, Jefferson, WI  
53549

## **JCEDC BOARD AGENDA**

**\*REVISED 08-30-2016**

### **Board Members**

Chairman: John David – City of Watertown

Steve Wilke – City of Lake Mills, Matt Trebatoski – City of Fort Atkinson, Timothy Freitag – City of Jefferson, Mo Hansen – City of Waterloo, Pat Cannon – City of Whitewater, Linda Bagley-Korth – Village of Cambridge, Kyle Ellefson - Village of Johnson Creek, Jim Mode – County Supervisor, Timothy Smith – County Supervisor, Augie Tietz – County Supervisor

- I. Call to Order**
- II. Roll Call (Establish a quorum)**
- III. Certification of Compliance with Open Meeting Laws**
- IV. Approval of September 1, 2016 Agenda**
- V. Approval of Minutes – July 13, 2016 and July 28, 2016**
- VI. Citizens' Comments - *Members of the Public who wish to address the JCEDC on specific agenda items must register their request at this time.***
- VII. JCEDC Reports**
  - A. Finance Report – July 2016**
  - B. Approval of JCEDC 2017 Budget**
  - C. \*Executive Director Report**
- VIII. General Orders**
  - A. External Committee Reports**
  - B. Wisconsin River Rail Transit Commission**
  - C. Capital Campaign Update**
  - D. Discussion and possible action on Property Assessed Clean Energy (PACE)**
- IX. Special Orders**
- X. New Business**
  - A. Future Agenda Items**
  - B. Upcoming Meetings/Seminars**
- XI. Adjournment**

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